

LEX TENANTS CORP.
50 Lexington Avenue, New York, NY 10010

November 10, 2003

To: All Shareholders and Residents of Lex Tenants Corp.

Re: **NEW GARBAGE DISPOSAL REGULATIONS**



As you may be aware, the City has changed its garbage recycling regulations again to include the recycling of plastic bottles.

We would like to announce how the new recycling regulations will be implemented at Lex Tenants Corp.

1. **Plastic bottles, jugs, beverage cartons and drink boxes should now be placed in the bag with metal items. Please continue to place all metal items in the plastic bag as well.**
2. All food remains and wet garbage **MUST** continue to be pushed down the chute. Wet garbage, soiled pampers and cat litter must be placed in plastic bags prior to disposal.
3. Please continue to place small cardboard and paper items such as egg and milk cartons, and folded pizza boxes in the appropriate plastic bag.
4. Please continue to place newspapers and magazines in the wire receptacle provided.
5. Glass items are not being recycled at this time. However, to avoid having our staff handling dangerous broken glass particles, we ask you to please place them in the receptacle provided.
6. Wire hangers, aerosol and paint cans and cardboard boxes smaller than 12” but too large to fit into the plastic bag, must be placed on the floor of the compactor room. Cardboard boxes larger than 12” should be taken down to the basement by residents.

We know that the majority of residents abide by the regulations, and we ask that everyone follow the simple rules itemized above. We would like to remind you that individuals who fail to abide by the rules are subject to fines of \$100.00 for each violation.

We appreciate everyone’s cooperation. If you have any questions, please feel free to contact me at (212) 699-8920.

JANUSZ B. SIKORA
Managing Agent