



**LEX TENANTS CORP.  
50 LEXINGTON AVENUE  
NEW YORK, NEW YORK 10010**

**REFINANCING APPLICATION**

The following is a list of documents required by the Board of Directors of Lex Tenants Corp. for the refinancing, financing or home equity loan:

A. If there is no increase in the principal amount and the monthly payment will be the same or lower, please submit the following or if the principal amount is higher, but the monthly payment will decrease:

1. New Bank Commitment Letter
2. Copy of Original Commitment Letter
3. Three (3) Original Aztech Recognition Agreements – MUST BE SIGNED
4. Check in the amount of \$275.00 payable to Matthew Adam Properties, Inc.

If the principal amount and monthly payments are to be increased, please submit the following:

1. Bank Commitment Letter
2. Bank Loan Application
3. Bank Appraisal
4. Financial Statement of Assets and Liabilities with verification of Assets
5. Three (3) Original Aztech Recognition Agreements – MUST BE SIGNED
6. Latest Tax Return with All Schedules and W-2's – MUST BE SIGNED
7. Latest Pay stub or if self-employed a letter from your CPA indicating your last full year of Gross Income and Adjusted Gross Income plus a year-to-date summary including any outstanding taxes that may be due.
8. Check in the amount of \$350.00 payable to Matthew Adam Properties Inc. representing a non-refundable processing fee

Please forward one (1) original application and eight (8) collated copies of the above documents to Matthew Adam Properties Inc., Attn: Closing Department.

Please note that there is a \$125.00 fee for the completion of any Bank information forms. It is in your best interest not to schedule a closing with your bank until you have received Board approval.

NOTE: All charges on your account must be current.

**Application for Financing/Refinancing/Home Equity Loan/Line of Credit**

ADDRESS: \_\_\_\_\_ UNIT NUMBER: \_\_\_\_\_

NAME(S): \_\_\_\_\_

SOCIAL SECURITY NO(S): \_\_\_\_\_

TELEPHONE NUMBERS: \_\_\_\_\_  
Home Work or Cell

**Current Loan Information:**

Lender: \_\_\_\_\_  
Principal Amount of Current Loan: \_\_\_\_\_  
Balance of Current Loan: \_\_\_\_\_  
Interest Rate and Terms: \_\_\_\_\_  
Due Date of Current Loan: \_\_\_\_\_  
Monthly Payment: \_\_\_\_\_

**Proposed Loan Information:**

Proposed Lender: \_\_\_\_\_  
Amount of Proposed Loan: \_\_\_\_\_  
Interest Rate and Terms: \_\_\_\_\_  
Due Date of Proposed Loan: \_\_\_\_\_  
Monthly Payment: \_\_\_\_\_  
Will the current loan be paid off? \_\_\_\_\_  
Proposed Use of Funds: \_\_\_\_\_

Is there any other financing on the Apartment?  
If yes, provide details on separate page \_\_\_\_\_

Do you have any mortgages on other Properties?  
If yes, provide details on separate page \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CREDIT CHECK AUTHORIZATION**

**Building Address** \_\_\_\_\_ **Apt. #:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date Of Birth:** \_\_\_\_\_ **Soc. Sec. No.:** \_\_\_\_\_

**Home Address (Last Seven Years):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment Information:**

**Company Name And Address** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Contact Name And Phone #:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Landlord Information:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Contact Name And Phone #:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**In connection with my purchase/leasing of property, I authorize the procurement of a credit report, and if so desired a criminal background and terrorist check on myself. I further authorize all credit agencies, banks, lending institutions and persons to release information they may have about me and release them from any liability and all responsibility by doing so. This authorization, in original or copy for, shall be valid for this and any future reports that may be requested. Further information may be available upon written request within a reasonable period of time.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**FINANCIAL STATEMENT**

Name (s) \_\_\_\_\_

Address \_\_\_\_\_

ASSETS			LIABILITIES		
	Applicant	Co-Applicant		Applicant	Co-Applicant
Cash in banks			Notes Payable:		
Money markets Funds			To Banks		
Contract Deposit			To Relative		
Investments: Bonds & Stocks			To Others		
Investments in Own Business			Installment Accounts Payable:		
Accounts and Notes Receivable			Automobile		
Real Estate Owned - see schedule			Other		
Automobiles: Year Make			Other Accounts Payable		
Personal Property & Furniture			Mortgages Payable on Real		
Life Insurance *			Estate - see schedule		
Cash Surrender Value			Unpaid Real Estate Taxes		
Retirement Funds/IRA			Unpaid Income Taxes		
401K			Chattel Mortgages		
KEOGH			Loans on Life Insurance Policies		
Profit Sharing/Pension Plan			(Include Premium Advances)		
Other Assets			Outstanding Credit Card Loans		
<b>TOTAL ASSETS</b>			Other Debts - itemize		
<b>COMBINED ASSETS</b>			<b>TOTAL LIABILITIES</b>		
<b>SOURCE OF INCOME</b>			<b>NET WORTH</b>		
	Applicant	Co-Applicant	<b>COMBINED</b>		
Base Salary	\$		<b>CONTINGENT LIABILITIES</b>		
Overtime Wages	\$	\$	As Endorser or Co-maker on Notes \$		
Bonus & Commissions	\$	\$	Alimony Payments (Annual) \$		
Dividends and Interest Income	\$	\$	Child Support \$		
Real Estate Income (Net)	\$	\$	Are you defendant in any legal action?		
Other Income - itemize	\$	\$	Are there any unsatisfied judgements?		
<b>TOTAL</b>	\$	\$	Have you ever taken bankruptcy? Explain:		
<b>GENERAL INFORMATION</b>					
	Applicant	Co-Applicant			
Personal Bank Accounts at					
Savings & Loans Accounts at			<b>PROJECTED EXPENSES/MONTHLY</b>		
Purpose of Loan			Maintenance	\$	
			Apartment Financing	\$	
			Other Mortgages	\$	
			Bank Loans	\$	
			Auto Loan	\$	
			<b>TOTAL</b>	\$	

**SCHEDULE OF BONDS AND STOCK**

AMOUNT OF SHARES	DESCRIPTION (EXTENDED VALUATION IN COLUMN)	MARKETABLE VALUE	NON-MARKETABLE VALUE

**SCHEDULE OF REAL ESTATE**

DESCRIPTION AND LOCATION	COST	ACTUAL VALUE	MORTGAGE AMOUNT	MATURITY DATE

**SCHEDULE OF NOTES PAYABLE**

Specify any assets pledged as collateral, including the liabilities they secure:

TO WHOM PAYABLE	DATE	AMOUNT	DUE	INTEREST	PLEDGE AS SECURITY

The foregoing application (pages 1 through 5) has been carefully prepared, and the undersigned hereby solemnly declare(s) and certify(s) that all the information contained herein is true and correct.

Date \_\_\_\_\_ 20\_\_\_\_ Signature \_\_\_\_\_

Date \_\_\_\_\_ 20\_\_\_\_ Signature \_\_\_\_\_